

# You leave the company? The CNE supports you

YOUR PROFESSIONAL CAREER IS TAKING A NEW TURN? FIRST OF ALL, WE WOULD LIKE TO THANK YOU, AS AN MEMBER, FOR THE TRUST YOU HAVE PLACED IN US SO FAR. YOU PROBABLY HAVE QUESTIONS ABOUT YOUR RIGHTS AND OBLIGATIONS, THE STEPS TO TAKE, AND ADVICE ON HOW TO MAKE THIS CHANGE A SUCCESS. YOU CAN COUNT ON US: THE CNE TEAM IS AT YOUR SIDE.

### ARE YOU LEAVING OR BEING DISMISSED?

See the sheet "You are resigning? The CNE supports you" or the sheet "Are you dismissed? The CNE supports you", available from the CNE team in your company or on our website <a href="https://www.lacsc.be/cne">www.lacsc.be/cne</a>.

# **STARTING A NEW JOB?**

If you start a new job, do not forget to tell your new employer your seniority at the time of hiring. Generally the salary is calculated on the basis of this seniority. If in doubt, contact us first!

### **DOCUMENTS TO BE REQUESTED**

Do not forget to ask your employer for: a certificate of employment, holiday certificates (for the past year and the current year), the last payslip, the individual account for the current year and the documents for calculating any bonuses. You will need these for your endeavours with the unemployment office or your next employer.

# YOUR MEMBERSHIP FOLLOWS YOU

If your new job is still a salaried one, your trade union membership is still very useful. As an employee, you will remain affiliated with us, with the Centrale Nationale des Employés.

Changing your status? Whether you are in the public sector, in education or as a workman, another CSC professional centrale will efficiently take over your membership and give you access to the same individual and collective services.

### **CONTACT YOUR CNE REGIONAL SECRETARIAT**

To enable us to serve you in the best possible way, please remember to update your details with your regional CNE secretariat, either on site, by telephone or by e-mail. You can also contact the CNE team at your company, which will do the necessary for you.

## THE CNE. ALWAYS AT YOUR SIDE

Once you have settled in, do not hesitate to introduce yourself to the CNE team at your new company. They will organize your welcome and support you in your new working environment. If there is no CNE team in your new company, do not hesitate to contact your regional CNE secretariat; behind the CNE delegates, nearly 150 people are working for the members.

Need to mail us? Please write to: <a href="mailto:cne.advice@acv-csc.be">cne.advice@acv-csc.be</a> (English only!)

Need to contact us? Please call 067 88 91 00 on Mondays, Tuesdays and Wednesdays from 9AM to 12PM and Tuesdays from 1.30PM to 4.30PM (French).

Need to meet us? Our offices are open on Mondays, Tuesdays and Wednesdays from 1.30PM to 4.30PM and Tuesdays from 9AM to 12PM (French).

Last update : July 2025